

Submitted March 14, 2012  
Approved as of  
Date March 14, 2012

**MINUTES OF THE ROCKVILLE PLANNING COMMISSION  
MEETING NO. 01-2012  
Wednesday, January 11, 2012**

The City of Rockville Planning Commission convened in regular session in the Mayor and Council Chambers at 7:00 p.m., Wednesday, January 11, 2012.

**PRESENT**

John Tyner, Chair  
Jerry Callistein  
Don Hadley  
David Hill  
Kate Ostell  
Dion Trahan  
Kathleen Cook

**Absent:** None

**Present:** Susan Swift, Director, CPDS  
Andrew Gunning, Assistant Director, CPDS  
Marcy Waxman, Assistant City Attorney  
Jim Wasilak, Chief of Planning  
Bobby Ray, Principal Planner  
Deane Mellander, Zoning Administrator  
David Levy, Chief of Long Range Planning  
Jeremy Hurlbutt, Planner III  
Cindy Kebba, Planner III

**I. COMMISSION ACTION ITEMS**

**A. Election of a Chair for 2012**

Mr. Hill moved, seconded by Mr. Hadley that Mr. Tyner will sit in the current meeting as Chair, and the new Chair will begin his service at the next meeting. The motion passed 7-0.

Ms. Ostell moved, seconded by Mr. Callistein, to nominate David Hill as Chair of the Planning Commission for calendar year 2012.

Mr. Hadley moved, seconded by Mr. Callistein, to close the nomination.

Mr. Trahan nominated himself as Chair of the Planning Commission for calendar year 2012, seconded by Mr. Callistein.

By a show of hands, the vote was 5-0 in favor of Mr. David Hill (Commissioner Hill abstained), as Chair of the Planning Commission for calendar year 2012.

- B. **Special Exception Application, STP2012-00384, 520 Anderson Ave. -** To allow the establishment of a two bedroom two story accessory apartment.

Ms. Walters introduced the Special Exception Application.

Craig Moloney, owner of the property, spoke on his behalf and answered questions from the Commission.

Mr. Trahan moved, seconded by Mr. Callistein, to recommend approval of the Special Exception application STP2012-00384, subject to the conditions as noted, and that the Board of Appeals approve the waiver from the APFO regarding the Schools Test, and includes Staff recommendation #2. The motion passed on a vote of 7-0.

## **II. WORK SESSION ITEMS**

- A. **Comprehensive Master Plan Update Discussion**

Ms. Swift introduced Imagine Rockville, a committee-wide plan for envisioning the comprehensive plan. Mr. Levy provided a brief overview of Imagine Rockville and how the process would operate.

- B. **Draft Rockville Pike Plan**

Cindy Kebba continued discussion with the Fourteenth Work Session on the Form Code - Middle & North Pike Frontages.

## **III. COMMISSION ITEMS**

- A. Staff Liaison Report – Andy Gunning briefed the Commission on their calendar for 2012, which the Commission endorsed, and a draft work plan of on-going, scheduled and potential projects for the year.
1. Commission Projects for 2012
  2. 2012 Schedule
- B. Old Business
- C. New Business

1. Susan Swift briefed the Planning Commission on the Pumphrey Funeral Home application for Modification of a Non-confirming Use, and an HDC application to construct additional parking on the property.
- D. Minutes
- E. FYI Correspondence

#### **IV. ADJOURN**

Mr. Callistein moved, seconded by Mr. Trahan to adjourn the meeting at 11:22 p.m.

Respectfully Submitted,

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Sandra Y. Driver, Commission Secretary